



PORT TOWNSEND

School District

LEARNING THROUGH A SENSE OF PLACE

Superintendent
Dr. John A. Polm, Jr.

Board of Directors
Jennifer James-Wilson
Laura Tucker
Nathanael O'Hara
Keith White
Connie Welch

Port Townsend School District Highly Capable Services Student Appeal Form

Student Name	
School attending and grade level	
Parent Name	
Address	
Phone	Email
Today's Date	
Date of receipt of committee's decision (appeal must be received in district within two weeks of receipt of committee's decision regarding HCP services.)	
By signing below, you are stating that you disagree with the committee's decision regarding Highly Capable services for your student. Please detail any additional information below that you believe would be helpful to the HCP committee in reviewing their decision. Attach additional pages, if necessary.	
Parent/Guardian Signature	Date
The HCP committee consisting of teachers, administrators, psychologists and other appointed professionals will review assessment results, nomination materials and any other information provided in this appeal. The HCP committee may request additional assessment or information prior to making a decision. Parents will receive a decision in writing within thirty days after receipt of the appeal. This appeal should be mailed to: HCP Services, Port Townsend School District, 1610 Blaine Street, Port Townsend, WA 98368. The HCP committee's decision will be final.	